

Appendix 1 Grant programmes 2017-18

(a) Supporting Parishes and Communities

(i) Community Chest

The Community Chest provides grants of up to £1,000 to community groups, charities and parish councils towards the costs of projects, equipment or work to improve the quality of life for South Cambridgeshire residents.

£89,000 was available through the Community Chest for 2017-18. £55,000 was originally available, and two additional sums were added during the year: £30,000 at the Finance & Staffing Portfolio Holder meeting on 22 August 2017 from the now closed Capital Grants programme, having been allocated through the Capital Grants programme to a project which had not, in the end, taken place, and £4,000 at the Finance & Staffing Portfolio Holder meeting on 19 December 2017 from the Fit to Learn theme of the Service Support grant programme, having been allocated to a project which was not delivered.

A total of 103 awards from the Community Chest were made in 2017-18, totalling £88,962.64. Awards were made to 102 organisations. A summary of allocations is presented in Appendix 3.

STATUS: ON TRACK

(b) Voluntary Sector – Advice and other grants

(i) Service Support Grants

1. General Welfare Advice and Specialist Advice

Funding is granted under this theme for the provision of free, independent, confidential advice and advocacy in two categories:

- i. to residents on their rights and responsibilities in the areas of debt, benefits, employment, housing, legal and relationship/family matters (General Welfare Advice)
- ii. to residents who are disabled, to carers and to families with disabled children (Specialist Advice)

Funding for the delivery of General Welfare Advice and Specialist Advice was allocated to four Citizens Advice Bureaux (CABx) as shown below:

Table 1

		2016/17 (£)	2017/18 (£)	2018/19 (£)	Total (£)
Cambridge and District CAB	<i>General</i>	52,000	52,000	52,000	165,750
	<i>Specialist</i>	3,250	3,250	3,250	
North Herts CAB	<i>General</i>	16,800	16,800	16,800	53,550
	<i>Specialist</i>	1,050	1,050	1,050	
Suffolk West CAB	<i>General</i>	5,600	5,600	5,600	17,850
	<i>Specialist</i>	350	350	350	
Uttlesford CAB	<i>General</i>	5,600	5,600	5,600	17,850
	<i>Specialist</i>	350	350	350	
Totals		85,000	85,000	85,000	255,000

The four CABx report jointly with Cambridge and District CAB compiling the report on behalf of the others.

Specific measures agreed with the four CABx for Year 2 of the funding agreement were as follows, to:

- Provide a free advice service to South Cambridgeshire residents, recording all client data (using the PETRA reporting system), tracking the number of people helped, topic of advice and repeat visits
- Log outcomes from the advice given, recording the value of income gained, problems resolved, homelessness prevented, and effect on clients
- Measure and record client satisfaction with the services provided and record customer complaints
- Report the nature and number of advice requests generated through the touchscreen kiosks and tablets forming one element of the outreach strategy
- Monitor, on a monthly basis, the quality of advice given, to ensure the advice consistently meets the criteria set out by the CiTA QAA system

All specific measures were delivered during Q3 and Q4.

Headline figures for services provided by the four CABx for South Cambridgeshire residents during 2017/18 are as follows.

5255 clients seen
 10,567 sessions held (most clients need more than one session to get to point of resolution)
 12,841 questions answered/issues addressed

A full report including case studies is provided in Appendix 2.

STATUS: ON TRACK

2. Community Transport

Funding is provided for the delivery, development and promotion of Community Transport services within South Cambridgeshire and for South Cambridgeshire residents.

Funding for Community Transport services was allocated to three organisations as shown below:

Table 2

	2016/17 (£)	2017/18 (£)	2018/19 (£)	Total (£)
The Voluntary Network/3CT (Three Counties Transport)	3,835	3,835	3,835	11,505
Royston and District Community Transport (RDCT)	3,165	3,165	3,165	9,495
Care Network	8,000	8,000	8,000	24,000
Totals	15,000	15,000	15,000	45,000

Taking each organisation in turn,

The Voluntary Network

The Newmarket based Voluntary Network delivers community transport services for residents in the southeast of South Cambridgeshire through the operation of Three Counties Transport (3CT), formerly Haverhill Community Transport. Services comprise:

- a community car service providing by volunteer drivers using their own cars and enabling door to door transport for medical journeys (usually hospital appointments).
- A Dial-a-Ride minibus service providing door to door transport for those who find it difficult to use public transport
- Minibus hire for groups including non profit organisations and residential homes

Specific measures agreed with the Voluntary Network for Year 2 of the funding agreement were as follows, to:

- Maintain a steady flow of new members
- Recruit new group members eg residential homes and non-profit making local groups
- Maintain a steady flow of new voluntary car drivers covering South Cambridgeshire
- Publicise actively the services of 3CT to key potential client groups
- Deliver at least one presentation to a new group to promote services and work with the Council to identify groups.
- Share good practice with other service providers and co-deliver the implementation of the South Cambridgeshire Community Transport Strategy
- Provide monitoring information by village and report on marketing activity
- Deliver services in line with the Cambridgeshire County Council guidelines for community transport services

All specific measures agreed with the Voluntary Network for Year 2 of the funding agreement were delivered in Year 2. There were 3 new Dial a Ride passengers from Nichols Court in Linton, a new passenger using the Wheels within Wheels service to get to a centre in Saffron Walden and a new passenger with learning difficulties using the service to get from Balsham to the Meadows or Eddies in Waterbeach. No new drivers had been recruited but none had been necessary since a strong team is in place. Leaflets promoting the service have been dropped in Abington, Balsham, Horseheath and Linton.

Trip numbers during 2017-18 are provided in Appendix 2.

STATUS: ON TRACK

Royston and District Community Transport (RDCT)

Royston based RDCT deliver community transport services for residents in 57 South Cambridgeshire parishes, mainly those in the southwest, through the operation of a community car service, minibus and a wheelchair accessible multi-purpose vehicle (MPV).

Specific measures agreed with RDCT for Year 2 of the funding agreement were as follows, to:

- Provide monitoring information by village of journeys undertaken in South Cambridgeshire, and relate to baseline figures for 2016/17
- Promote the uptake of RDCT services in South Cambridgeshire, through targeted publicity and presentations (at least one per quarter)
- Promote volunteering to support RDCT South Cambridgeshire services in communities to meet demand for services, through targeted publicity and presentations (at least one per six months)
- Continue to work with South Cambridgeshire District Council and others to explore opportunities to develop DRT style services

All specific measures agreed with RDCT for Year 2 of the funding agreement were delivered during Year 2.

Headline figures for services provided by RDCT are as follows:

5522	journeys made by South Cambridgeshire residents in Year 2
341	residents of South Cambridgeshire regularly use the service (as at May 18)
57	parishes covered
45	volunteer drivers operating in South Cambridgeshire
11	presentations given to promote the service; also poster placements and press coverage

A report for Q3 &4 is provided in Appendix 2.

STATUS: ON TRACK

Care Network

Care Network provides help for older, isolated and vulnerable people – enabling them to remain independent and maintain social contact with friends and the community.

SCDC has funding agreements with Care Network to support Community Transport and also Independent Living (reported below).

Specific measures to support Community Transport agreed with Care Network for Year 2 of the funding agreement were as follows, to:

- Deliver six short Community Car training and networking events, delivered each year for South Cambs car scheme drivers and coordinators
- Provide on-going 121 support to the existing car schemes in South Cambs, recording the nature of the enquiry, the advice given and the outcome for the scheme
- Target support for car schemes identified as at risk on Care Network's Resilience measure
- Represent Community Car Schemes across the county at relevant meetings and events, to share good practice with other service providers and co-deliver the implementation of South Cambridgeshire District Council's Community Transport Strategy
- Represent Community Car Schemes with strategic partners such as hospitals with a view to improve barriers raised by the schemes
- Provide one community car scheme case study with each 6 month monitoring report

All specific measures agreed were delivered during 2017-18. A full report can be found in Appendix 2.

STATUS: ON TRACK

3. Independent Living

Funding is provided under this theme for the delivery of services that allow residents to maintain their independence; reduce rural isolation; tackle loneliness, depression and isolation; and offer support to carers.

Funding for the delivery of services to support independent living was allocated to four organisations as shown below:

Table 3

	2016/17 (£)	2017/18 (£)	2018/19 (£)	Total (£)
Arts and Minds	2,500	2,500	2,500	7,500
Care Network	6,500	6,500	6,500	18,500
Cambs Older People's Enterprise (COPE)	4,000	4,000	4,000	12,000
Disability Information Service Hunts (DISH)	3,000	3,000	3,000	9,000
Totals	16,000	16,000	16,000	48,000

Arts and Minds

Arts and Minds provide therapeutic arts interventions for adults and young people experiencing depression and anxiety.

Specific measures agreed with Arts & Minds for Year 2 of the funding agreement were as follows, to provide:

- Three series of Arts on Prescription in Cambridge and one series in a hub outside of Cambridge, for adults experiencing depression, stress or anxiety, to be attended by a total of at least 21 South Cambridgeshire residents, each series to be led by a professional artist and a qualified counsellor and to include at least 12 two hour sessions and a visit to a local heritage site or gallery

In Year 2, two series of Arts on Prescription in Cambridge and one in St Ives ran. Twenty one participants attended from South Cambridgeshire. A full report on Q3 and 4 with case studies is included in Appendix 2.

STATUS: ON TRACK

Care Network

Care Network provides help for older, isolated and vulnerable people – enabling them to remain independent and maintain social contact with friends and the community.

SCDC has funding agreements with Care Network to support Independent Living and also Community Transport (reported above).

Specific measures agreed with Care Network for Year 2 of the funding agreement under the Independent Living theme were as follows, to:

- Provide general support to 22 community social groups or schemes that in turn support older and vulnerable people, through newsletters, other mailings and invitations to training and events
- Work closely to support at least six groups or schemes tackling loneliness and/or depression or supporting people with dementia or their carers. This is likely to include both working with communities to establish new groups or schemes and supporting existing groups or schemes to sustain themselves or expand and may include one or more intergenerational projects.
- Maintain a physical base in South Cambridgeshire, with staff ready to respond to enquiries and facilities such as meeting room, photocopying etc available to local groups
- To ensure the opportunities for volunteering in South Cambridgeshire are well publicised and promoted
- To capitalise on links with other voluntary organisations and evidence joint working, the sharing of information and signposting of volunteers to other groups, to include attendance at Local Health Partnership meetings and events
- To provide one social group case study with each six month monitoring report

All specific measures agreed for 2017-18 were delivered by the end of the year.

Headline achievements in South Cambridgeshire

- 453 contacts (visits, calls or emails) with CCS and groups in South Cambs recorded
- 54 groups supported (as at May 2018)
- Two dementia singing groups supported (Sawston and Landbeach)
- Farming Memories group at Wimpole Home Farm supported
- New dedicated Volunteer Manager post created

A full report can be found in Appendix 2.

STATUS: ON TRACK

Cambridgeshire Older People's Enterprise (COPE)

COPE promotes the interests of people aged 50 and over, through signposting, consultation, co-ordinating and advocacy, with the aim to reduce social exclusion, challenge ageism, promote active ageing, reduce isolation and demonstrate what older people can do.

Specific measures agreed with Care Network for Year 2 of the funding agreement were as follows, to:

- Disseminate news and information of interest to older people in South Cambridgeshire
 - Produce a bi-monthly newsletter and circulate to members, libraries, GP surgeries, and other groups for older people
 - Provide representation for older people of the district
- Provide representation for older people in South Cambridgeshire
 - Provide representation on appropriate bodies including South Cambridgeshire's Local Health Partnership and relevant local government scrutiny committee meetings. Respond to consultations including those of the Cambridgeshire Health and Wellbeing Board
 - Provide an older people's forum meeting, (which may include the COPE AGM)
 - Run one or more campaigns to promote the interests of older people
- Provide a social programme attracting participants from South Cambridgeshire
 - Host monthly meetings encouraging social interaction, friendships and self-help, thereby reducing isolation and loneliness. Record the number of South Cambridgeshire residents attending
 - Organise monthly outings, encouraging social interaction, friendships and self-help, thereby reducing isolation and loneliness. Record the number of South Cambridgeshire residents attending

All specific measures agreed were delivered by the end of the year. A report can be found in Appendix 2.

STATUS: ON TRACK

Disability Information Service Huntingdonshire (DISH)

DISH provides advice, information and advocacy services to people with disabilities, carers and families with disabled children in South Cambridgeshire. The organisation undertakes home visits in order to complete assessments and

applications, holds office based interviews and provides over the phone advice. It prepares appeals and provides representation for clients.

Specific measures agreed with DISH for Year 2 of the funding agreement were as follows, to:

- Make at least 15 home visits to complete assessments and applications
- Provide at least 15 face to face advice at DISH offices
- Provide a telephone advice and signposting service, dealing with at least 90 enquiries
- Prepare and take to court at least 3 benefits appeals
- Monitor the effectiveness of services provided, conducting an annual client survey providing qualitative information
- Provide at least one case study with each 6 month activity report
- Record using the AIMS database the sum of benefits obtained for clients on an annual basis

DISH are on track to meet or exceed all specific requirements.

Headline figures are shown in the table below..

Table 4

Annual SLA report for 2016 to 2017				
Subject	DISH Outcomes			SCDC requirements
	1st April to 30th September 2017	1st October 2017 to 31st March 2018	Total for 2017-2018	
Advice at DISH offices (face to face)	80 visits (by 20 clients)	33 visits (by 18 clients)	113	15 per annum
Home Visits	7	6	13	15 per annum
Telephone and signposting	122 contacts (33 clients)	51 contacts (25 clients)	173	90 per annum
Appeals	5 supported	4 supported	9	3
Annual Equivalent in Benefits	£66,237.00	£22,322	£88,559	£12,000 in year 1

A full report is provided in Appendix 2.

STATUS: ON TRACK

4. Support for Parishes and Communities

Funding is provided under this theme for organisations providing services and support to local community groups and charitable bodies which are themselves providing services for South Cambridgeshire residents.

All funding under this theme was allocated to Cambridge Council for Voluntary Service (CCVS).

Table 5

	2016/17 (£)	2017/18 (£)	2018/19 (£)	Total (£)
CCVS	10,000	10,000	10,000	30,000

Specific measures agreed with CCVS for Year 2 of the funding agreement were as follows:

- Organisational development - improvements in the confidence and knowledge of people who run local community and voluntary activities.
 - Step by step support and advice with start-ups, growth and service development for all groups that need it to include 1-2-1 support, email and phone support and access to factsheets and information
 - Advice, information and support on all aspects of financial management to small community and voluntary organisations to ensure they meet their legal requirements and the requirements of any funders
 - One training, information and advice giving event per patch (3 in total) to cover topics highlighted by the CCVS annual survey and agreed with South Cambs District Council, which will also include funding elements and 121 support if requested
 - One attendance at up to 6 SCDC-led patch or districtwide events if requested by SCDC to provide advice, information and support to local community and voluntary organisations (and/or parish councils if relevant to the work of CCVS)
- Representation – provision of a collective voice for the voluntary and community sector, offering expert and impartial representation, so that the views of the sector be taken into account as statutory policy makers make decisions
 - Representation on the South Cambs Local Health Partnership
 - Representation on the CDRP
 - Representation at other occasional and ad hoc district forums and meetings that require a VCS voice
- Networking and communications - sharing knowledge and experience within the sector; bringing people together to share common issues, identify complementary activities and develop joint solutions:
 - 11 newsletters sent to all contacts. These will include updates on good practice as well as local and national news and information

- Regular e-bulletins to all CCVS members giving them additional local information, news and advice
- 11 funding bulletins to CCVS members
- Social media updates and promotion
- 2 newsletters to local councillors to promote CCVS and the work of the sector
- 2 newsletters to parish clerks to promote CCVS and the work of the sector
- Communicate by any or all of these means to share appropriate information and consultation opportunities highlighted South Cambridgeshire District Council

CCVS has delivered all measures agreed. A full report is provided in Appendix 2.

STATUS: ON TRACK

5. Fit to Learn

Funding is provided under this theme to support the delivery of services that help pre-school children develop strength; co-ordination; language and communication skills; and good mental health.

Funding under this theme was allocated to two organisations as shown in Table 16.

Table 6

	Year 1 (£)	Year 2 (£)	Year 3 (£)	Total (£)
Cambourne Church	4,000	4,000	4,000	12,000
Home Start Royston & South Cambs	4,000	4,000	4,000	12,000
Total	8,000	8,000	8,000	24,000

Cambourne Church / Children’s Centre

The Cambourne Church project is a collaboration with the Bassingbourn-Melbourn-Cambourne Children Centres Group to deliver a ‘Ready Steady Go’ school readiness programme to children identified as most in need of the intervention.

Specific measures agreed with Cambourne Church for Year 2 of the funding agreement were as follows:

- To identify and recruit a further ten children from Cambourne and 10 from the Melbourn area, within the 20% lowest scoring band on the Early Years Foundation Stage (EYFS) Profile

- A family worker to meet with all parents in this cohort, at the outset of the program and a play worker to work with each individual child
- To provide sessions for parents, and for parents with their children, either as a course, or one-to-one as meets the need, to empower the parent to be their child's first educator and help the child become ready for school.
- To assess children in terms of progress made, through the EYFS framework
- To provide a written report of progress at the end of the first two quarters (October 2017) and then for the last two quarters (at April 2018)

Cambourne Church/Children's Centre were unable to progress their Fit to Learn project during 2017/18 due to staffing issues. Funding was returned to the Council.

STATUS: NO PROGRESS DURING 2017/18

Home Start Royston and South Cambridgeshire

Home-Start Royston & South Cambridgeshire provide support to families in crisis or under stress. They have been funded to roll out the Big Hopes Big Future school readiness programme to ten families in South Cambridgeshire.

Specific measures agreed with Home Start for Year 2 of the funding agreement were as follows, to:

- Deliver a volunteer training event
- Hold briefing sessions for Health Visitors on the aims of the programme and the referral process
- Match a volunteer to each family identified, who will provide them with weekly support sessions (for between four and six months)
- Provide 6 weekly volunteer supervision (undertaken by the scheme coordinator) for the duration of the support
- Monitor the effectiveness of the services provided; the coordinator will conduct a review visit with each family supported every three months and at the end of support record the feedback from the family through a review questionnaire, in a final meeting between the family and the coordinator
- Provide a written report of progress at the end of the first two quarters (October 2017) and then for the last two quarters (at April 2018).

All measures agreed have been met. A volunteer training event was held on 7th November, with a total of 11 volunteers attending. Ten families engaged with the project. A full report is provided in Appendix 2.

STATUS: ON TRACK

6. Homelessness Prevention

Funding is provided under this theme to support the prevention of homelessness in the district.

Funding under this theme for 2017/18 was allocated to three organisations as indicated below:

Table 7

	2016/17 (£)	2017/18 (£)
Cambridge Cyrenians	1,712	1,717
Cambridge Re-Use (formerly SOFA)	1,471	1,515
Cambridge Women's Aid	7,528	8,181
Total	10,711	11,413

Cambridge Cyrenians

The grant from South Cambridgeshire is contributing to the maintenance and upgrade of computers & IT support provided to service users. Cyrenians provides a PC and internet access for residents in each of the 11 properties. The ability to access the internet is becoming increasingly important, not just for bidding on Home-Link, but because most residents are job hunting on-line as the expectations of the DWP are increasing.

During 2017/18 Cambridge Cyrenians were able to accommodate 10 residents with a connection to South Cambridgeshire. Although this is slightly less than in previous years, the support needs of those referred tend to be higher.

In addition, in January Cambridge Cyrenians took over the running of the specialist housing and support services previously provided by Riverside Housing. The transfer brings the total number of Cyrenian bed spaces up to 101. Non of the transferring residents have been included in the report figures for 2017/18 but any with a South Cambridgeshire connection will be included in future reports.

Cambridge Re-Use

This organisation provides low cost household goods to low income families in Cambridge and South Cambridgeshire. Cambridge Re-Use continue to put the grant funding towards the cost of running a furniture van which is used both for collecting donations of household goods and for delivering purchases to customers' homes. During April 20167 – March 2018 a total of 194 households living in the SCDC area accessed the service. Overall the take up of the service remains at approximately 100 households per 6 months.

Cambridge Women's Aid

Cambridge Women's Aid (CWA) has been providing specialist services to survivors of domestic abuse in Cambridge and the surrounding areas for over forty years. Currently, CWA does this through the provision of refuge for eleven women and their children and by offering tailored specialist support to survivors living in Cambridge city, South Cambridgeshire and East Cambridgeshire.

Refuge

CWA offers a high standard of modern refuge accommodation to women and children. In 2017-18, CWA accommodated 46 women and 60 children in refuge. The refuge service focused on the safety of each family and worked with them to reduce their risk of harm while supporting them to recover from their experiences. In addition to in house individual support, staff also provided various groups and activities to build women and children's confidence and support their independence. CWA continued supporting women and children who left the refuge through resettlement support for as long as necessary.

Outreach

CWA provided a highly valued needs-led support service that could be accessed through our telephone helpline, one to one appointments with a specialist worker or through one of our many groups on offer. This service offers a free and confidential service based in the community to support those affected by domestic abuse, either directly or by supporting those who know them or work with them.

The Outreach Project provided specialist support to 151 people from the South Cambridgeshire area during 2017/18.

CWA also provided an emergency out of hours service 24 hours a day, 365 days a year to ensure that refuge and outreach service users could access advice and support in a crisis.

STATUS: ON TRACK

(c) Housing and Independent Living

(i) Mortgage Advice (Homelessness prevention)

Funding of £8,250 per annum is provided for specific money advice to prevent homelessness.

This funding has been allocated to Cambridge and District CAB to deliver a weekly advice session at South Cambridgeshire Hall. Reporting of this has been combined

with the report from Cambridge and District CAB on Service Support Fund grant aided activity.

STATUS: ON TRACK

(ii) Mobile Warden Scheme

Funding of £19,250 to support mobile warden schemes in 2017/18 was allocated by the Health & Environmental Services Portfolio Holder in December 2016 as follows:

Table 8

	Grant Awarded 2017-18(£)
Cottenham Mobile Warden scheme	1050
Harston & District Village Warden scheme	850
Haslingfield Community Warden scheme	250
Histon & Impington Community Warden scheme (Age UK)	2520
Linton Community Warden scheme (Age UK)	2500
Melbourn Mobile Warden scheme	2200
Milton Community Care scheme	2000
The Mordens & Litlington Mobile Warden scheme	2000
'Small villages' Community Warden scheme (Age UK) (Balsham, Western Colville, West Wrating, Horseheath, West Wickham, Castle Camps and Shudy Camps)	3040
Swavesey Community Warden scheme (Age UK)	1240
Teversham Community Warden scheme (Age UK)	1600
TOTAL	19250

Reports from all these schemes were received as part of the application process for funding for 2018/19. All schemes were delivering services as expected and all were allocated continued funding for 2018/19.

STATUS: ON TRACK

(d) Planning and Economic Development

(i) Farmland Museum

Funding of £8,500 per annum is given to support this heritage resource for the benefit of residents as well as further afield for education, recreation and relaxation. The aim is to ensure that the museum is as accessible to as many people as possible and to keep costs to visitors affordable.

A report is included in Appendix 4.

STATUS: ON TRACK

(ii) Wildlife Enhancement

The Wildlife Enhancement Scheme (WES) provides grants to parish councils, conservation bodies, community groups to support special activities that conserve, enhance, restore or create habitats or features that sustain biodiversity. Grant allocation is decided by the Consultancy Unit Team Leader in consultation with the Ecology Officer.

Two projects were funded through this scheme in 2017/18. These were:

1. Great Crested Newt Pond Restoration, Oakington Parish Council: £3,471
2. The Wild Walk Project, Milton Country Park: £1,200

STATUS: ON TRACK

(e) Young People

(i) Young People's Partnership

In previous years funds have been allocated to the Children & Young People's Area Partnership to support the delivery of SCDC children, young people and families' priorities. No funds were requested by the Partnership for 2017/18 because existing reserves were adequate for its purposes during the year.

(ii) Elite Athlete Award scheme

The Elite Athlete Award scheme supports sporting talent with grants awarded on an annual basis. Grant allocation was decided by the Environmental Services Portfolio Holder. Awards for 2017-18 totalling £17,100 were allocated to 29 applicants in January 2018.

STATUS: ON TRACK